

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
August 14, 2024

The Board of Trustees of Vernon College met on Wednesday, August 14, 2024 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson -Vice Chairman, and Mrs. Betsy Smith - Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Roxie Hill, Vice President of Information Systems and Technology; Mrs. Kristin Harris, Dean of Student Services; Mrs. Bettye Hutchins, Dean of Instructional Services; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Jackie Polk, Director of Human Resources; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mr. Kevin Holland, Campus Police Director; Mr. Ken Boatman, Campus Police Officer; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca of the *Vernon Daily Record*.

Chairman Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the July 10, 2024 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make a comment.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of July 31, 2024*. Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Brock made the motion, seconded by Mrs. Smith, to approve the *2024-2025 Vernon College Operating Budget of \$23,051,600.00* as presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Wilson, to approve adopting the *2024 Vernon College tax rate* of 20.3767 cents per \$100 of appraised property value. The motion carried unanimously.

Action Item D

Mrs. Wilson made the motion, seconded by Mrs. Heatly, to approve the *Investment Policies, Procedures, and Strategies as Required by the Public Funds Investment Act* (no changes from previous year) as presented by the administration. The motion carried unanimously.

Action Item E

Mrs. Smith made the motion, seconded by Mrs. Chapman, to approve the 2024 Fall Continuing Education and Training Schedule with proposed tuition and fees and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the fall term. The motion carried unanimously.

Action Item F

Mrs. Chapman, made the motion, seconded by Mrs. Wilson, to approve to *Declare as a "Special Population" and to offer "Zero" tuition for Pre-service/In-service training, and Continuing Education courses during the 2024-2025 school year* as presented by Dr. Johnston and Mrs. Hutchins - listed below. The motion carried unanimously.

- (1) Vernon Police Department – Continuing Education Classes
- (2) Wichita County Sheriff’s Office – In-Service Training
- (3) Texas Department of Criminal Justice – Pre-Service and In-Service Training
- (4) NORTEX Regional Planning Commission – Continuing Educations Classes
- (5) Area Agency on Aging – Continuing Education Classes
- (6) Vernon College Nursing IV Therapy – Continuing Education Classes
- (7) Vernon College Fire Services – Continuing Education Classes

Action Item G

Mrs. Wilson made the motion, seconded by Mrs. Chapman to approve the Vernon College Emergency Operations Plan Cybersecurity Annex as presented by Dr. Johnston and Mr. Ken Boatman. The motion carried unanimously.

Action Item H

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the *Closure of Paramedic Level II Certificate and Associate of Applied Science in Emergency Medical Services* as presented by Dr. Johnston and Mrs. Drury. The motion carried unanimously.

Action Item I

Mrs. Chapman made the motion, seconded by Mr. Brock to approve the *Continuing Education Medical Assisting Program* as presented by Dr. Johnston and Mrs. Drury. The motion carried unanimously.

Action Item J

Dr. Johnston stated there were no Tax Resale Deeds to approve this month.

President’s Report/Board Discussion Items –

- Dr. Johnston reminded the Board that at the July meeting, it was agreed to add the discussion of the additional sports teams to the Agenda in September because the August agenda is already finalized.
- Also, in September, Dr. Brad Beauchamp will bring updated ideas about the Strategic plan to make it more concise and understandable because the College will submit its 5th year report to SACSCOC.
- Dr. Johnston discussed the Open Educational Resources or OER concept. This is a movement across the nation that higher educational institutions, including community colleges, are embracing. Under this concept, faculty can access and use publicly accessible course materials in lieu of textbooks. As the cost of textbooks continues to rise, this is one way to lower the cost for our students. The College is beginning to embrace OER and will continue to do so.
- The President reported on his visit with Architect Rick Sims regarding upgrades to the dorms. They walked through the dorms and Mr. Sims had some good ideas. He will get some plans and estimates to share with us in two or three weeks.

Student Success Data Fact –

Mrs. Hutchins presented the Licensure/Certification Success Rates for the Academic Year 2022-2023 as the Student Success Data Fact for this month. This is an annual report to the Texas Higher Education Coordinating Board. She shared Dr. Beauchamp’s list of programs with the Pass Rate percentage.

Dr. Johnston shared the Discipline/Program Evaluation summary.

Fall Board Meeting Dates – Dr. Johnston presented the following:

- (1) Regular Board Meeting – Wednesday, September 11, 2024
- (2) Regular Board Meeting – Wednesday, October 9, 2024
- (3) Regular Board Meeting – Wednesday, November 13, 2024
- (4) Regular Board Meeting – Wednesday, December 11, 2024

Dr. Johnston presented the Upcoming College Events:

- (1) 2024 Fall semester Kick-off employee professional development—Thursday, August 15, 2024
- (2) Faculty professional development—Friday, August 16, 2024
- (3) Classes begin Wednesday, August 21, 2024
- (4) Labor Day holiday—Monday, September 2, 2024
- (5) Board of Trustees meeting—Wednesday, September 11, 2024

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mrs. Smith to approve the *Personnel Changes* as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. April Maldonado, Classified III/Administrative Assistant – Athletics - Vernon Campus, effective July 29, 2024
2. Jaylan Thomas, Head Volleyball Coach – Vernon Campus, effective July 29, 2024
3. Abbigale Cove, Classified II, Student Success – Century City Center, effective August 1, 2024
4. Alex Knox, Tutoring Center Coordinator – Century City Center, effective August 1, 2024
5. Wyatt Moore, Assistant Baseball Coach/Resident Hall Assistant -Vernon Campus, effective August 1, 2024
6. Casey Potter, Coordinator of EMS/Instructor – Century City Center, effective August 1, 2024

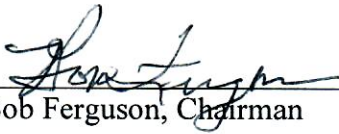
B. Resignation

1. Veronika Webb, Head Volleyball Coach – Vernon Campus, effective July 31, 2024
2. Eric Miller, CDL Instructor – Vernon Campus, effective August 22, 2024

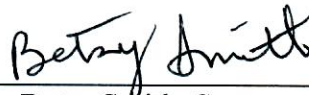
C. Retirement

1. Anh Pham, Custodial Technician, Vernon Campus, effective August 31, 2024
2. Karla Monson, Administrative Assistant, Nursing – Vernon Campus, effective September 30, 2024

There being no further business Mr. Wolf made the motion, seconded by Mrs. Chapman to adjourn the meeting at 12:45 p.m.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary